

<b>REQUEST TO EXERCISE THE RIGHT OF ACCESS</b> <b>(Article 15 of the GDPR)</b>	
<b>To</b> <b>Company name:</b> BIOSTATISTICS IKE <b>Postal address:</b> 29 Mavrommato Street, Athens, 10434 <b>Telephone:</b> 210 8232425 <b>E-mail:</b> <a href="mailto:info@bio-statistics.eu">info@bio-statistics.eu</a>	
<b>Application No./Date</b>	
<b>SECTION ONE: Applicant's Personal Details</b>	
First	
Last	
Email	
Phone	
<b>SECTION TWO: Are you the data subject?</b>	
<input type="checkbox"/> YES <input type="checkbox"/> NO—I am submitting the request on behalf of and in the name of the data subject.	
A) In case of reasonable doubts about the identity of the data subject, we may request additional information to confirm their identity. B) If you are acting as a representative of the data subject, please attach a copy of their authorization or other relevant document, especially if the request concerns data relating to a minor.	
<b>SECTION THREE: Personal Details of the Data Subject</b> <b>(if the data subject is not the applicant)</b>	
First	
Last	
Email	
Phone	
<b>SECTION FOUR: Description of request - Additional information</b>	
Please fill in the corresponding fields:	
A) Are you requesting confirmation of the processing of your data by our Company?	
<input type="checkbox"/> YES <input type="checkbox"/> NO	
B) Are you requesting information from our Company regarding the processing of your data (e.g., purpose of processing, recipients, retention period, etc.)?	
<input type="checkbox"/> YES <input type="checkbox"/> NO	
C) Are you requesting access to specific data or a copy thereof?	
<input type="checkbox"/> YES <input type="checkbox"/> NO	
D) If you are requesting access to or a copy of your personal data, please describe what specific personal data you wish to receive:	

E) Please provide more information about your request, if available:

If you wish to submit additional documents relating to your request, please attach them to this application.

**Please select how you would like to receive your response:**

<input type="checkbox"/> By email				
<input type="checkbox"/> By mail	Street	Number	City	Post
<input type="checkbox"/> From our offices				

**INFORMATION**

*You will receive a response to your request **free of charge** without delay, and in any case within one (1) month of our receipt of this Request. However, if your request is complex or there are a large number of requests, we will inform you within one month if we need an extension of another two (2) months within which we will respond to you. If your requests are manifestly unfounded or excessive, in particular because of their repetitive character, our Company may **charge a reasonable fee**.*

*The personal data you provide in this Request will be processed by our Company for the purpose of examining your request regarding the protection of your personal data (as required by Regulation 679/2016/EU). Those processing the data on behalf of our Company may have access to it. We do not respond to you using automated decision-making. You have the rights of access, rectification, erasure, restriction, and objection to the processing of this Application, and if your request is not satisfied, the right to lodge a complaint with the Personal Data Protection Authority ([www.dpa.gr](http://www.dpa.gr)) and/or appeal to the competent courts.*

<b>Signature</b>	<b>Date</b>
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**Attached documents**

**1)** Authorization of the data subject or other relevant document, especially when the subject is a minor, for the completion and submission of the application by their representative.

**2)** Additional documents relating to the request for access